

**FAWNGROVE HOMEOWNER ASSOCIATION
POLICY**

TITLE:

Keys/Combinations/Codes to Units

DATE ISSUED OR REVISED:

June 2009

PURPOSE/DESCRIPTION:

This is to provide access to all units in case of an emergency originating in/or threatening such unit or any other part of facility.

REQUIREMENTS:

- Owners must provide the HOA Property Manager with a key and/or access code to their unit.
- Owners are to provide keys and/or codes to all unit owner spaces including but not limited to unit itself, storage closets, furnace room, hot water room, etc. to HOA Property Manager.
- Owners will promptly furnish new keys and or/codes should changes occur.

JUSTIFICATION:

To enable HOA Property Manager immediate access in case of emergency.